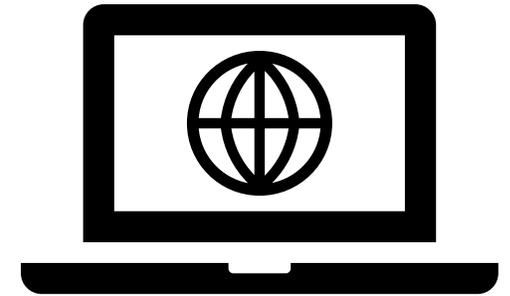


Court Interpreter Data Collection System (CIDCS) Court Interpreter Portal

Instructions for payment of the compliance annual renewal fee and attestation

July 2025



How to pay the annual renewal fee and attest to completion of the continuing education and professional assignments requirements

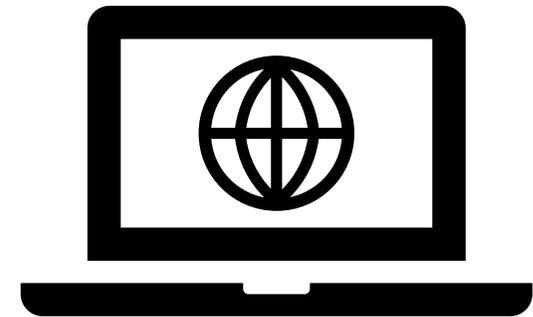
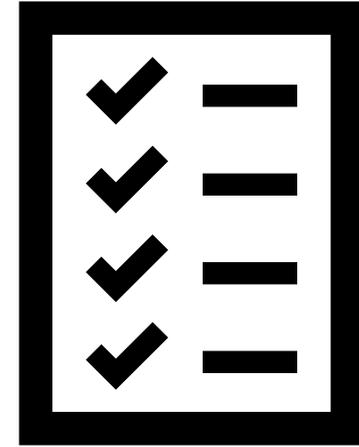
These instructions outline four easy steps:

Step 1. Log into the CIDCS Interpreter Portal

Step 2. Select the “Professional Assignments and Continuing Education” tab to attest (if due by November 26, 2025)

Step 3. Select the “Payment History” tab to pay the \$100 annual renewal fee

Step 4. Save the confirmation email



Step 1

Log into the CIDCS Interpreter Portal

California Court Interpreter Web Portal

Welcome to the Interpreter Portal.

If you have a login for this portal, please [sign in](#). If you do not, and believe that you should, please contact your Court Interpreter administrators at CIDCS@jud.ca.gov.

Application availability

Due to the nightly backup of the Oracle database, this application will be unavailable daily from 10pm to 7am.

[Privacy Statement](#) | For questions regarding this portal, or to report technical issues, please email: CIDCS@jud.ca.gov

Sign In

User ID (your Email Address):

Password:

[Forgot My Password](#)

Interpreter Portal:

<https://interpreterportal.courts.ca.gov/index.cfm>

Step 2

Select the “Professional Assignments and Continuing Education” tab

California Court Interpreter Web Portal

User: *Brittany Spears* [Change Password](#) [Log Off](#)

Interpreter Information

Professional Assignments and Continuing Education

Payment History

Add Daily Activity Log

FAQs



If your professional assignments and continuing education requirements are due by November 26, 2025, you will see this screen. You must select every checkbox and then click on "I Attest That I Meet the Compliance Requirements" before proceeding to payment. Be sure to keep records for five years in case of an audit.

California Court Interpreter Web Portal

User: Brittany Spears [Change Password](#) [Log Off](#)

[Interpreter Information](#) **[Professional Assignments and Continuing Education](#)** [Payment History](#) [Add Daily Activity Log](#) [FAQs](#)

Attestation to Completion of the Continuing Education and Professional Assignments Requirements

If your continuing education and professional assignments requirements are due by the last day in December of this year, please complete the following online attestation form. Please refer to your identification badge for your due date for completion of these requirements.

All boxes must be checked in order to successfully attest.

<input type="checkbox"/>	I have completed 30 hours of Court Interpreter Minimum Continuing Education (CIMCE) activities as per the <i>Compliance Requirements for Certified Court and Registered Interpreters</i> .
<input type="checkbox"/>	I have completed 40 court-related or other qualifying professional interpreting assignments as per the <i>Compliance Requirements for Certified Court and Registered Interpreters</i> .
<input type="checkbox"/>	I have completed the JC's online Ethics Refresher <u>(every two years)</u> .
<input type="checkbox"/>	I have completed the JC's online New Interpreter Orientation and the JC's live interpreter ethics training within the first two years
<input type="checkbox"/>	I understand the Judicial Council of California's Court Interpreters Program has the right to conduct an audit and that I must maintain records verifying that I have completed all compliance requirements for 5 years . Failure to provide documentation as requested could result in the imposition of sanctions up to and including suspension or revocation of my interpreting credential.
<input type="checkbox"/>	I have read and understand the <i>Compliance Requirements for Certified Court and Registered Interpreters</i> .
<input type="checkbox"/>	I declare under penalty of perjury, under the laws of the State of California that the above is true and correct.

If you would like to request a waiver of these requirements, please contact the Court Interpreters Program at courtinterpreters@jud.ca.gov. For additional information, please visit the [Annual Renewal and Compliance](#) webpage.

I Attest that I Meet the Compliance Requirements

You are not required to attest by November 26, 2025, if you see the circled message. You may proceed to make a payment by clicking on the "Payment History" tab.

California Court Interpreter Web Portal

User: *Brittany Spears* [Change Password](#) [Log Off](#)

[Interpreter Information](#) [Professional Assignments and Continuing Education](#) [Payment History](#) [Add Daily Activity Log](#) [FAQs](#)

Attestation to Completion of the Continuing Education and Professional Assignments Requirements

If your continuing education and professional assignments requirements are due by the last day in December of this year, please complete the following online attestation form. Please refer to your identification badge for your due date for completion of these requirements.

Attestation is not needed at this time for this compliance year.

If you would like to request a information on these requirements, please contact the Court Interpreters Program at courtinterpreters@jud.ca.gov. For additional information, please click [HERE](#).

[Privacy Statement](#) | For questions regarding this portal, or to report technical issues, please email: CIDCS@jud.ca.gov



For ASL interpreters:

You will see this screen. You must select every checkbox and then click on “I Attest That I Meet the Compliance Requirements” before proceeding to payment.

Interpreter Information	ASL Compliance	Payment History	Add Daily Activity Log	FAQs
Attestation of Good Standing Please complete the following online attestation form annually, along with submission of your annual renewal fee.				
<input type="checkbox"/>	I declare under penalty of perjury that I am in good standing with the body that credentialed me as an American Sign Language (ASL) court interpreter. (If you were credentialed by an entity that is no longer active, please check the box to indicate that you are in good standing as an ASL court interpreter)..			
<input type="checkbox"/>	I have completed the JC's online Ethics Refresher (<u>every two years</u>)..			
<input type="checkbox"/>	I have completed the JC's online New Interpreter Orientation and the JC's live interpreter ethics training within the first two years..			
<input type="checkbox"/>	I understand the Judicial Council of California's Court Interpreters Program has the right to conduct an audit and that I must maintain records verifying that I have completed all compliance requirements for 5 years. Failure to provide documentation as requested could result in the imposition of sanctions up to and including suspension or revocation of my interpreting credential..			
If you would like to request a waiver of these requirements, please contact the Court Interpreters Program at courtinterpreters@jud.ca.gov . For additional information, please visit the Annual Renewal and Compliance webpage.				
<input type="button" value="I Attest that I Meet the Compliance Requirements"/>				



California Court Interpreter Web Portal

User: Brittany Spears [Change Password](#) [Log Off](#)

[Interpreter Information](#)

ASL Compliance

[Payment History](#)

[Add Daily Activity Log](#)

[FAQs](#)

Attestation of Good Standing

Please complete the following online attestation form annually, along with submission of your annual renewal fee.

Attestation is not needed at this time for this compliance year.

For additional information concerning these requirements, please visit the [Annual Renewal and Compliance](#) webpage.

You have an outstanding balance of \$100.00. If you would like to view or pay it now, please click the button below.

[Pay My Balance](#)

Attestation History

Attestation Date	Compliance Year	Status
09-03-2024	2024	Completed
03-14-2023	2022	Completed
01-09-2023	2022	Completed
09-19-2021	2021	Completed

Step 3

Select the "Payment History" tab

California Court Interpreter Web Portal

User: Brittany Spears Change Password Log Off

Interpreter Information

Professional Assignments and Continuing Education

Payment History

Add Daily Activity Log

FAQs



The fee(s) that you owe and the transaction fee will be listed in the table shown below. Select “Proceed to Checkout” to make a payment.

Interpreter Information	Professional Assignments and Continuing Education	Payment History	Add Daily Activity Log	FAQs
Fee(s) Due (If you have any credit, that it will shown below.)				
Renewal Fee for Certified Court Interpreter				\$100.00
Credit Card Transaction Fee				\$2.50
Total Amount Due				\$102.50

Proceed to Checkout



The fee(s) that you owe, and the transaction fee will be listed in the table shown above.

Provide all the required information and submit your payment by clicking "Submit payment".

Interpreter Information	Professional Assignments and Continuing Education	Payment History	Add Daily Activity Log	FAQs
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Fee(s) Due (If you have any credits, they will be listed below.)	
Fee for New Certified Court Interpreter	\$100.00
Credit Card Transaction Fee	\$2.50
Total Amount Due	\$102.50

Contact Information

Card Holder Name

Street Address Zip

Payment Information

Card Number

MM/YY CVV

Submit Payment



Once payment is complete, you will be logged out of CIDCS.

Note: You may log back in at anytime to update your profile information.



Step 4

You will immediately receive an email confirmation. Save it for your records.



JUDICIAL COUNCIL (via Clover) <app@clover.com>

To ○ Netserab, Tsedal



If there are problems with how this message is displayed, click here to view it in a web browser.

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



Additional Information

Waivers

- ❑ If you need to request a waiver due to hardship, please contact the Court Interpreters Program at:

courtinterpreters@jud.ca.gov



Other Fees

- ❑ Late fees for compliance can also be paid via the Interpreter Portal when due.
- ❑ Fees for new and replacement badges can also be paid via the Interpreter Portal by emailing the Court Interpreters Program



Resources

For more information about the CIDCS Interpreter Portal:

[CIDCS Interpreter Portal - Resources](#)

For more information about compliance:

[Annual Renewal, Compliance, and Continuing Education](#)

For help logging in, please email:

CIDCS@jud.ca.gov

For questions about compliance, please email:

courtinterpreters@jud.ca.gov

