

Examples of vital documents

- Documents that must be provided by law;
- Complaint, consent, release or waiver forms;
- Claim or application forms;
- Conditions of settlement or resolution agreements;
- Letters or notices pertaining to the reduction, denial, or termination of services or programs or that require a response from the LEP person;
- Time-sensitive notices, including notices of hearing, upcoming grand jury or deposition appearance, or other investigation or litigation-related deadlines;
- Forms or written material related to individual rights;
- Notices of rights, requirements, or responsibilities; and,
- Notices regarding the availability of free language assistance services for LEP individuals.